

# Carbon Reduction Plan

Supplier name: Xstek Limited

Publication date: 1st April 2024

## Commitment to achieving Net Zero

Xstek Limited is committed to achieving Net Zero emissions by 2030.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2024</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
This is our first reporting hence also constitutes our baseline and current reporting year	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	As tenants in a building managed through a leased contract, our role is limited to serving as a mailing address for official correspondence. We do not possess any company vehicles, so there are no emissions in this category included in our emissions data.
<b>Scope 2</b>	We do not procure energy for our buildings, as they are leased and the landlord is responsible for covering these costs.
<b>Scope 3</b> (Included Sources)	<b>Upstream and downstream distribution: Zero</b> As a service-based business, Xstek does not produce, purchase or sell physical products, thereby eliminating the need to report figures in this category. <b>Waste generated in operations: Zero</b> Xstek does not generate waste, building waste is managed by the building's operations as part of our lease agreement.

	<p><b>Business travel: 22</b></p> <p>With all staff working from home, business travel is minimal and is tracked and reported through our system.</p> <p><b>Employee commuting: Zero</b></p> <p>Our entire staff is currently working remotely from home.</p>
<b>Total Emissions</b>	<b>Total: tCO<sub>2</sub>e = 22</b>

## Current Emissions Reporting

Our current emissions reporting for 2024 reflects our continued commitment to reducing our carbon footprint:

Reporting Year: To be assessed in 2025	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	Total: tCO <sub>2</sub> e = Zero
Scope 2	Total: tCO <sub>2</sub> e = Zero
Scope 3 (Included Sources)	Total: tCO <sub>2</sub> e = Zero
<b>Total Emissions</b>	<b>Total: tCO<sub>2</sub>e = Zero</b>

## Emissions reduction targets

To maintain our progress towards achieving Net Zero, we have set the following carbon reduction targets:

**Short-term target:** We project a of 50% decrease to 11 tCO<sub>2</sub>e by 2026 by maintaining our current zero emissions status in various categories.

**Long-term target:** Continue to monitor and reduce our emissions to ensure we achieve net zero by 2030.

## Carbon Reduction Projects

We have implemented several carbon reduction initiatives, including:

**1. Completed projects:**

- a) Transitioned all staff to home-based work arrangements.
- b) Partnered with ANS (previously UKFast) to host our cloud-based IT systems in a UK datacenter with a fully implemented ISO 14001 Environmental Management System.

**2. Projects underway:**

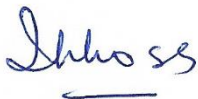
- a. We will continue to encourage home working for our staff.
- b. We will continue to evaluate and reduce business travels by aiming to use remote meeting mediums whenever feasible.
- c. We will work towards achieving ISO 14001 certification.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards. Our emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard. We have used the appropriate Government emission conversion factors for greenhouse gas company reporting.

This plan has been reviewed and signed off by our board of directors, demonstrating our commitment to reducing our environmental impact and achieving Net Zero emissions.

### Signed on behalf of the Supplier:



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Date: 1 April 2024